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Important for beginning teachers and media specialists, this guide discusses the use of technology from a pedagogical perspective.

"This highly practical and readable book gets right down into the detail of what good formative assessment looks like in math classrooms, and shows how teachers can make this a part of their regular planning and instruction." —Dylan Wiliam, Emeritus Professor of Educational Assessment, University College Imagine how it would feel to not worry about how to plan, teach, and check for student mathematical understandings and related proficiencies. Imagine if this important process felt like a natural, every day, part of your lesson preparation instead of an extra thing to do. This must-have resource shows the way. NCTM Past President, Francis "Skip" Fennell, and nationally-recognized mathematics educators Beth McCord Kobett and Jonathan (Jon) Wray, offer five of the most impactful, proven assessment techniques—Observations, Interviews, "Show Me," Hinge Questions, and Exit Tasks—you can implement, every day. Tried and tested by teachers just like you, you ' ll find that this palette of classroom-based techniques will truly assess learning and inform teaching. Research and classroom practice indicates that formative assessment is poorly understood. This book gives you a concise, research-based, classroom-dedicated plan with lots of tools, activities, classroom vignettes, and student work to guide your daily use of these techniques - The Formative 5. Both within and between lessons, K-8 teachers of mathematics will learn to Think and go beyond assessment of learning, focusing on assessment for learning Directly connect assessment to planning and teaching Engineer effective classroom questioning, discussions, and learning tasks Provide success criteria and feedback that moves students forward Integrate the Standards for Mathematical Practice Activate student self-assessors who take ownership of their learning Includes a book study guide, tools and templates, and a companion website with downloadable and multi-media examples of student discussion in the classroom. The Formative 5 will help you build your mathematics-related formative assessment capacity through daily use of these five key techniques, leading to regularly monitored and improved learning opportunities for your students. Now Available: The On-Your-Feet Guide to The Formative 5

Busy lawyers do not have dozens of extra hours to conduct research looking for new tips and ideas to streamline and enhance their practice of law. They need just-in-time learning to acquire the knowledge necessary to build their practices. This convenient pocket guide is the best ever collection of practical tips, ideas, and techniques to help you survive, thrive, and find success in the practice of law.

Offers an easy-to-implement solution to a problem--e-mail and information overload--that plagues millions of people • Draws on the authors' extensive experience working with major corporate clients • Includes a real-world case study of how the principles in the book were implemented at Capital One Do you spend so much time dealing with e-mails--reading them, writing them, responding to them, responding to responses--that you feel like you're just going round and round and getting nowhere? Meet Harold, an HR director so overwhelmed by email he feels like a hamster on a wheel. Just in time, Harold meets a coach--a leading expert on email efficiency and etiquette with a simple system that helps Harold eliminate needless emails, write better messages, and file and find information in a flash. He gets immediate results--and reclaims his life. This delightful and much-needed fable is based on the authors' extensive experience helping employees at companies like Clear Channel, Procter and Gamble, and Pfizer manage e-mail more efficiently. The book includes a remarkable case study of the authors' work with Capital One, where employees estimated they saved thirteen days a year by applying Hamster Revolution techniques. This book is perfect for time-starved professionals eager to restore balance and order to their busy lives.

Retain your talent with a proactive approach to employee development, one conversation at a time When employees are happy at work, the energy and creativity they possess is virtually limitless. But many leaders are ill-equipped to discuss and gauge the career satisfaction of their employees, and risk losing their talent to their competitors. Career Conversations is your guide to developing the skills needed for effective career discussions with your staff, providing step-by-step instructions on how to incorporate this capability into your leadership routine. It has never been easier for employees to seek other job opportunities. Search firms and online platforms such as LinkedIn make the danger of the competition poaching your best employees all too real. To take active, dynamic and genuine interest in their employee ' s career satisfaction and development, leaders require the skills and knowledge to have ongoing career conversations. Packed full of case studies, practical exercises and key insights, career development expert Greg Smith explains how leaders can guide their employees to achieve career satisfaction by taking an active, dynamic and ongoing interest in their development. engage with employees on career aspirations listen critically and build trust help employees reinvent themselves for the future of work gain self-insight and become a more effective leader empathise and respond to your staff ' s needs. Career Conversations is a must-read for current and aspiring organisational leaders, Human Resource directors, HR practitioners, senior executives, supervisors, managers and business owners. This book will help you guide your employees through their careers and, in turn, help your company thrive.

With new forms, techniques, and checklists, this second edition provides 101 strategies for using learners' prior knowledge.

Designed to support appropriate use of technology for teaching and learning, this reader-friendly resource helps school leaders create, implement, and maintain effective instructional technology policies.

As a manager of the 90s, you know that IT departments like your own must continue to meet increasingly sophisticated end-user needs despite highly limited resources. Learn when its best to farm out work to consultants, when to reserve internal resources for other tasks, and how best to use your in-house staff. Coverage unlike any other in the marketplace. Written by 41 experts all practitioners in the networking and IS management fields this guidebook provides unique depth and scope. In this Third Edition, you'll find all new material that clearly outlines today's hottest issues. Prepares you to quickly respond to management requirements. Are you aware of the latest on strategic planning, systems planning, and points-of-failure planning? Have you linked your IT architecture and business plans? Have you updated senior management as to how IT can help achieve corporate goals? Do you have a corporate technology plan? Turn to the Handbook for all this and more. Now you can get up to speed on the latest in client/server, on how to give your end users faster and greater access to corporate data at a lower cost, and on how to quantify the amount of network support that this improvement will require? The Handbook was written with you in mind. The perfect resource for today's successful communications systems manager. This comprehensive, highly authoritative reference is designed to help you select, maintain, and manage your communications systems. It provides all the tools you need to evaluate, formulate, and implement effective communications network strategies to keep pace with today's rapidly changing technology. You get illustrations, tables, and diagrams to clearly outline and guide you the entire way. Be aware of the latest technologies and their impact on you. Keep costs down by aiding your thinking through all the systems and network elements from concept through implementation and day-to-day operation.

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